

Melbourne Airport Customs Services

Fly DIRECT to Melbourne from the Bahamas

An **Overflight Permit** is required and must be obtained prior to the actual flight into Melbourne. This permit is obtained from/submitted to:

Mr. Art Hoblin
US Customs & Border Protection Services
8742 Airport Boulevard – Suite 101
Leesburg, FL 34788
Ph: 352-787-4217
Fax #: 352-787-2176
Hours: 8:00a.m – 4:30p.m. Monday thru Friday.



Things to know about the Overflight Permit:

- All forms are available on www.cbp.gov
- Customs Decal: Form 339, Overflight: 442, Overflight-Crew: 442A
- Also, search the www.cbp.gov site for "Guide for Private Flyers", which will answer many questions.
- This Overflight permit is valid for 12 months.
- There is no charge for the permit. The decal is \$27.50.
- When asked if you are capable of flying at 12,500, and go IFR, Mr. Hoblin will expect a "yes" response. Call him AS YOU FILL OUT THE FORMS. He is very nice and will walk you through.
- You will need to list your probable passengers. It is VERY important to: **Think broadly!**
- On your Overflight, if you are carrying passengers, you must have at least one of your passengers listed on your Overflight Permit. As long as you have one passenger on your Overflight Permit on board, you can bring other passengers that are not listed. You just need to tell them about all the passengers when you notify Customs of your arrival.
- You can add extra passengers to your Overflight Permit at any time by contacting Art Hoblin. It usually takes about 2 days to add them.

Once the form is approved, you can fly from the Bahamas (or other origins requiring customs) direct to Melbourne, presuming you have coordinated with Melbourne Customs. Do not forget to coordinate with Melbourne Customs. While Melbourne is a "User Fee Airport", the fee is waived because Melbourne pays it during normal hours of operation.

Port Director: Arthur McAteer
U.S. Customs at Melbourne
Ph. 321-674-5796
Fax: 321-674-5797
Duty hours: 8:30a.m – 5:00p.m., Monday thru Friday and Saturday/Sunday

Things to know about the U.S. Customs at Melbourne:

- There is no fee during normal hours of operation (see above); however, a \$150 charge will apply beyond those times.
- Weekend arrivals must be coordinated with the Customs office before 4:00 pm Friday.

APIS Reminder

Mandatory requirement for your next weekend escape to Nassau.

The new **Advance Passenger Information System**, (APIS) became effective May 18, 2008. This is a reminder of the procedures established in 2008 about this new U.S. Customs & Border Protection (CBP) program. This program introduced by the Dept. of Homeland Security, and requires electronic notification to the CBP at least 60 minutes prior to any flight **in or out** of the US, even in your J-3 Cub. The CBP requires aircraft information, crew and passengers names. Upon receipt, they check crew and passenger names against the “No-Fly” list before issuing departure or arrival permission. It is important to know you must first register with the eAPIS system and establish an account. Establishing your account could take a few days, so do not wait. Before trying to register however, MAPA recommends you view AOPA Air Safety Foundation’s free instructional video <http://flash.aopa.org/asf/eAPIS/>. This video explains how to establish an account, file passenger manifests, and possible unforeseen changes on return, e.g., weather. Additionally, we recommend you read the on-line guide for Part 91 operators titled “**Guide for Private Flyers.**” <http://www.cbp.gov>. Then register <https://eapis.cbp.dhs.gov/> Also, remember that this does NOT do away with requirement to notify, on the in bound flight, the customs where you are landing back in the U.S. at least 60 minutes in advance of landing. Fines for noncompliance is \$5,000 the first time and \$10,000 each time thereafter.


